



Dear Internship Supervisor,

An internship is a carefully monitored work or volunteer experience in which the student has intentional learning objectives and reflects actively on what he/she is learning. This experience should be related to the student's career goals or interests and is supervised, professional, educational and evaluated. Internships must be related to the animal industry, have clearly stated learning objectives and consist of more than just routine, repetitive tasks.

As an internship mentor your responsibility is to guide the student through their internship experience. Please share your expertise, technical skills, professional knowledge and any career advice with your intern.

Students are responsible for working with you to determine reasonable and relevant learning objectives for the internship. The learning objectives will then be approved by the faculty sponsor based on University mandated standards. Please see the next page of this contract for internship requirement details.

Thank you for mentoring our Animal Sciences student. If you have any questions, please feel free to contact the student's faculty sponsor (information found on first page of supervisor contract).

Sincerely,

Colette Tebeau
Pre-Vet Academic Coordinator

Ann Leed
Animal Sciences Academic Coordinator